
	TRANSPORT AND EDUCATION TRAINING AUTHORITY QUALITY MANAGEMENT SYSTEM Procedure Manual		
Procedure Title	Discretionary Grant Policy	Procedure and Rev No:	rev 002
Department	Skills Development & Learning Programmes (SD&LP) Unit	Effective date	01 April 2009
Approved		1 st Issue Date	

DISCRETIONARY GRANT POLICY

2009-2010



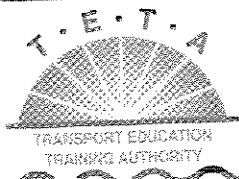

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1. Background

TETA is committed to meeting its Service Level Agreement with the Department of Labour as guided by the National Skills Development Strategy II. TETA guides the Sector regarding Discretionary Grant applications that meet the TETA Service Level Agreement target indicators that need attention.

2. Purpose of the policy

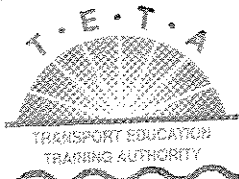

- 2.1. To create a framework within which TETA Discretionary Grants will be awarded.
- 2.2. To provide guidelines to TETA and the Sector on Discretionary Grant requirements
- 2.3 To ensure Discretionary Grants support the implementation of the TETA Sector Skills Plan and the Service Level Agreement with the Department of Labour

3. Application of the policy

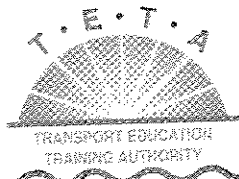
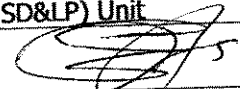
This policy applies to TETA and its constituent and non-constituent organisations for the financial year commencing 1 April 2009 to 31 March 2010.

4. Who may apply for TETA Discretionary Grants

- 4.1 Any TETA registered company.
- 4.2 Any company not currently receiving support via the SMME strategy.

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- 4.3 Community Based Organisations (CBOs), Community Based Co-operatives (CBCs), Non-Governmental Organisations (NGOs) and Non-Levy Paying Enterprises (NLPEs) not registered with or currently funded or in the process of applying for funding from any other SETA.
- 4.4 TETA recognised and supported ISOEs or Accredited Training Provider, either public, private and/or Public Private Partnership interested in being recognised or supported by TETA as an ISOE.
- 4.5 Any Accredited Training Provider focusing on TETA's scarce or critical skills or an institution responsible for the implementation of the National Qualifications Framework in support of the National Skills Development Strategy II.
- 5. Criteria for DG Grants**
- 5.1 All Discretionary Grants must be linked to TETA Scarce and Critical Skills and OFO codes as contemplated in the Organizing Framework for Occupations.
- 5.2 Applications must meet sector strategic priorities and targets set by the NSDS II as well as regulated training as contained in current signed Memorandums of Understanding between TETA and the regulatory authorities.

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5.3 Applications for funding of an educational institution or a training provider, will be limited to the development of the sector specialists and training material if it falls within the scope of the Transport Sector. (NB. Material developed through TETA funds will become public property)

5.3 Applications must be submitted to TETA in the prescribed TETA Format by 31 July 2010.

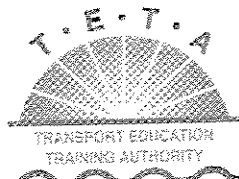
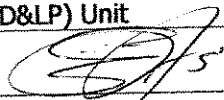
6. Prioritising DG Applications

Preference will be given to BBBEE or previously disadvantaged organisations with the capacity to deliver. TETA will prioritize funding for the following success indicators for 2009/2010 financial year:

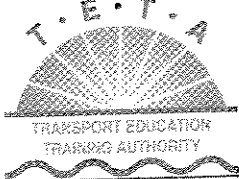

6.1 Training of sector specialists or persons involved with skills development (e.g. Assessors, Moderators, SDF's). NSDS II: Success Indicator 1.2.

6.2 Adult Basic Education and Training up to Level 4 provided to a learner. This can include NQF L1 Qualification achieving fundamental unit standards. NSDS II: Success Indicator 2.7.

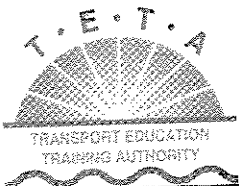

6.3 Skills Development support to Small Levy Paying TETA registered companies not active in the Mandatory Grant system or TETA SMME strategy. NSDS II; Success Indicator 2.2.

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- 6.4 Skills Development support to Small BEE and BEE Cooperatives. NSDS II: Success Indicator 2.5.
- 6.5 Employed persons on Learnerships, Skills Programs, Bursaries, and Apprenticeships (Section 13 and 28). NSDS II: Success Indicator 2.8.
- 6.6 Skills Development support to Levy Paying Enterprises, Non Levy Paying Enterprises, Non Governmental Organisations, Community Based Organisations, Community Based Cooperatives who are not active in the Mandatory Grant system or TETA SMME strategy. NSDS II: Success Indicator 3.2.
- 6.7 Unemployed persons on Learnerships, Skills Programs, Bursaries, Internships and Apprenticeships (Section 13 and 28). NSDS II: Success Indicator 4.1.
- 6.8 Workplace experience for graduates from Further Education & Training Institutes and Higher Education and Training Institutes (HETs). NSDS II: Success Indicator 4.2.

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- 6.10 Training and Mentorship of Young learners to acquire New Venture qualification or Business / Entrepreneurial Skills Programs. NSDS II: Success Indicator 4.3.
- 6.11 Monitor and Report New Venture Business / Entrepreneurial Skills Programs for a year after completing NVC Skills Development. NSDS II: Success Indicator 4.3.
- 6.12 Support to an Institution of Sectoral or Occupational Excellence; an education and training provider or an institution responsible for the implementation of the National Qualifications Framework in support of the National Skills Development Strategy. NSDS II: Success Indicator 5.1.
- 6.13 Support to a Training Institution to offer the New Venture Qualification/Skills Programmes. NSDS II: Success Indicator 5.2.
- 6.14 Research for Sector Skills Planning and impact analysis of TETA interventions.
- 6.15 EE + BBBEE principle of 85% Blacks, 54% women and 4% disabled will be applied as stipulated in the NSDS II for support for ABET, Learnerships, Skills Programmes, Internship, Bursaries, Apprenticeships; Workplace Experience including Placement and New Venture Creation.

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Allocation of Discretionary Grants by TETA

The TETA Board will apply its discretion on all the applications submitted.

7. DG Application Funding Models

Applicants are advised to align with the TETA Funding model when submitting applications.

8. DG Application Support

Support / guidance will be provided by the TETA Chambers. See website for:
 TETA DG Application template
 TETA DG Funding models
 TETA DG Guidelines